COMMITTEE NAME Meeting Minutes

Date | time xx.xx.25

Members Present

Voting Membership	Name (Faculty - AFA)	Name (Classified – SEIU)	Name (Administrator)
	Name (Faculty - AS)	Name (Classified CS)*	Name (Student)

*excused absence

Agenda Items

- Call Meeting to Order at x:xx AM/PM
- Approval of Agenda/Minutes: Agenda and minutes approved as presented.
- **xxx**
- **xxx**

Subcommittee Chairs Updates

- **xx**
- **xx**

Other

- **xx**
- **xx**

Adjourned: x:xx AM/PM